YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	GOVERNMENT CHANDULAL CHANDRAKAR ARTS AND SCIENCE COLLEGE,PATAN DIST-DURG
• Name of the Head of the institution	Dr. B. S. CHHABRA
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07826296200
• Mobile no	9425256592
• Registered e-mail	patancollege@gmail.com
• Alternate e-mail	iqacpatan@rediffmail.com
• Address	GOVERNMENT CHANDULAL CHANDRAKAR ARTS AND SCIENCE COLLEGE
• City/Town	PATAN, DIST.- DURG
• State/UT	CHHATTISGARH
• Pin Code	491111
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	HEMCHAND YADAV VISHWAVIDYALAYA, DURG
• Name of the IQAC Coordinator	Dr. SADHANA RAHATGAONKAR
• Phone No.	07826296200
• Alternate phone No.	07826296200
• Mobile	9669215157
• IQAC e-mail address	iqacpatan@rediffmail.com
• Alternate Email address	rohitverma1967@rediffmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.govtcccollegepatan.in/newsData/Report438.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.govtcccollegepatan.in/newsData/D575.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.37	1994	10/12/2014	09/12/2019
Cycle 2	C	1.82	2021	20/09/2021	19/09/2026

6.Date of Establishment of IQAC	22/06/2012

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Salary, DA, HRA and Arrears Allotment 2021-22	SALARY(Head 0798-01-001-v) Rs 3,79,80,000=00 DA (Head 0798-01-003-v) Rs	STATE GOVERNMENT	2021-22	46,590,000=00

	80,00,000=00 HRA (0798-01-006-v) Rs 5,70,000=00 OTHER e.g. Arrears (0798-01-014-v)Rs 40,000=00			
Allotment for Infrastructure Augmentation, excluding-salary 2021-22	Furniture, office equipment-50,000=00 (Head 0798-04-003-v); Information Technology Allocation 50,000=00 (Head 0798-04-009-v); Store and Raw-material 1,30,000 =00 Allocation (Head 0798-25-001-v); Furniture except for office-3,00,000 =00 Allocation (Head 0798-25-004-v); Other expenses, Machine, Equipment-20,000 =00 Allocation (Head 0798-28-006-v).	STATE GOVERNMENT	2021-22	5,50,000=00
Annual allotment for purchase of Books, e-	Books and Stationaries for ST students-36,650=0	STATE GOVERNMENT	2021-22	1,85,200=00

books and Journals and e-Journals subscription in 2021-22	0 Allocation (Head 9805-11-013-v); Allocation amount-1,25,000=00 for Books and Journals (Head 0798-04-004-v); BPL Book-bank Allocation-00 (Head 5671-04-004-v), Books and Stationary for SC students-23,550=00 Allocation (Head 4699-11-004-v).			
Allotment on Maintenance of infrastructure (Physical Facilities and Academic Support facilities, excluding salary component during 2021-22	Machine/Apparatus (Operational/Maintenance) Allotment-10,000=00 (Head 0798-33-003-v) Maintenance and Repairing Allotment Rs.-NIL (Head 0798-24-002-v)	STATE GOVERNMENT	2021-22	10,000=00Expenditure

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	[View File](#)	
9.No. of IQAC meetings held during the year	02	

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	`Yes`
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	`No`
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`Due to the initiation taken by the IQAC, three value added courses (in Mathematics, English and Commerce ) completed successfully.`

`Due to the initiation taken by the IQAC, one new program on B.Sc. (Geography-Mathematics-Physics) started.`

`Due to the initiation taken by the IQAC, Academic Audit has been done. The Teaching plan of each Department has been prepared and the College Academic Calendar has been prepared.`

`Due to the initiation taken by the IQAC, Workshops on IPR, Developing digital skills, Research Methodology, Quality enhancement, Library e-resources, Entrepreneurship, etc. have been organized.`

`Due to the initiation taken by the IQAC, Feedback Analysis, Online Webinar and Invited talks have been organized. This activity was proposed by the IQAC under the regular teaching and non-teaching activities.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

04-03-2023 06:17:07

Plan of Action	Achievements/Outcomes
Value added course will be started.	**Three value-Added courses has been completed successfully, these are completed in Mathematics, Commerce and English.**
Feedback from stakeholders will be collect, analyze, and upload in website.	**Feedback collected from Students, Alumni, Parents and teachers collected. The feedback was collected online, and analyzed graphically. Suggestions were received from stakeholders, and uploaded on the college website.**
Induction program will be organize, and the code of conduct will be told and oath taking to new student will be conducted	**The Induction program has been organized, and the code of conduct, Lab-manual etc. has been asked to follow to the new enrolled students.**
The program on state, national and international importance, which integrates the crosscutting issues, laid down in the syllabus of students, will be organize.	**The aim of integrating the crosscutting issues laid down by the university in the syllabus is full-filed. The programs on State, National and international issues were organized for students.**
The invited lecture will be organize, to increase the extra knowledge to students on subject.	**The Department of Sociology, Political Science, Geography, Chemistry, etc. were organized the invited lecture.**
The workshop on Quality enhancement, Intellectual property right,(IPR) , Research methodology and Developing Digital skills will be organize for teachers and students.	**Workshop by organizing Lecture by Dr. Ghanshyam on Quality enhancement, Dr. Amit Dubey on IPR, Dr. Agrawal on Research Methodology, and Prof. Kurrey on Developing digital skills are organized.**
New Memorandum of Understanding (MoU) will be done by department and committee of the college, and programs for student will be	**MoU by Botany and Mathematics department has been done. MoU with Community health Centre (CHC Patan) and Nagar Panchayat**

organized	Patan has been done. Due to these MoU, programs, the student benefitted have been done.
The request for new post of Teachers will be demand from the Department of Higher Education. New courses will be started by the college.	One post of Assistant Professor in English sanctioned by the Department of Higher Education. The proposal for opening new courses on B.Sc. (Maths & Physics), Diploma in Computer Application, (DCA), M.A. in English Literature has ben written to higher authority, and likely to open immediately.
To increase the infrastructure of college, a Science block, mini stadium and new Library building will be demand from the Department of Higher Education. Similarly, the extension building of 08 Rooms for Department of Sociology and Chemistry will be demand from the Higher authority.	The maps of Science block, Mini sports stadium and Library new building will be start soon. The Department of Sociology and Chemistry will be start soon by adding 08 new class-rooms. The rooms are making now.
To increase the use of IT in teaching & learning.	Online webinar organized in Botany (for MoU) English (for invited talk on Employability), Mathematics (for Carrier in Mathematics after PG degree, etc. Online classes organized during Covid-19 lockdown period.

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
IQAC COMMITTEE	25/02/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	07/01/2023

15.Multidisciplinary / interdisciplinary

Government Chandulal Chandrakar Arts and Science Institute Patan, District- Durg (Chhattisgarh) follows the spirit of multidisciplinary and interdisciplinary teaching learning processes. This institute has arts, science and commerce departments. There are undergraduate programmemes namely, B.A. B.Sc. and B.Com. In the institution, there are different post-graduation programmes being run in the different subjects. In the multidisciplinary approach, the common topic is seen through the different perspectives of the different subjects. All the subject departments look at a topic from their own ways. For example, the issue of health awareness is seen by the different subject departments in their own ways and on the bases of their own subject contents and methods. There are common issues being taught in the different subjects but these issues are dealt in the different ways based on the subject-wise approaches. The interdisciplinary approach links the different subjects. Here common issues are analyzed, synthesized and harmonized in an inclusive and coherent whole. It results in cohesive understanding of the common issue. In the institution, different departments work together to teach common topics through multidisciplinary and interdisciplinary methods. These activities help students to develop their analyzing, synthesizing and harmonizing skills to have better understanding skills.

16.Academic bank of credits (ABC):

The institute is affiliated to Hemchand Yadav Vishwavidyalaya, Durg. This institute runs diploma, undergraduate, postgraduate programmemes. The institute follows the rules issued by the Vishwavidyalaya and the Department of Higher Education, Government of Chhattisgarh. The institute shall follow the orders and guidelines issued by the Vishwavidyalaya and the Department of Higher Education, Government of Chhattisgarh. regarding Academic Bank of Credits (ABC).

17.Skill development:

There are many activities run in the institute that help the students to develop their different life skills. These activities aim at enhancing communication skills, creative skills, critical skills, cross-cultural understanding skills and digital skills. The institute organizes different activities in which the students get opportunities to participate. All of these activities help the

students of the institution to have and develop positive and progressive ways of thinking In the different departments of the institution, the teachers plan and execute skill development programmemes meticulously and all of these programmemes help the students to add new merits to their personalities. The institution takes care of Soft skills development of the students. Soft skills discussed here involve the skills like creative skills, critical skills, digital skills, cross-cultural skills, teamwork skills, communication skills, problem-solving skills and managerial skills. The institution runs many curricular and co-curricular activities that concentrate on multifaceted development of the personality of students. There are many value added courses (VACs) run by the institute to enrich students with value addition. Some of the courses are as follows-

1. English Communicative Skills for Employability

2. Pratiyogita Pariksha Me Ganit

3. Basic Course on Indian Accounting Standard.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution takes care of including appropriate Indian knowledge system in the school teaching learning process. There are different subjects where Indian culture and tradition are the parts of the syllabi. There are course materials taken from the treasure of Indian knowledge system. There are subjects like Hindi and Chhattisgarhi, sociology etc. that talk about Indian culture in details. Indian knowledge system is regarded as a very rich knowledge system. It is believed that Indian knowledge system was very much substantial in all the knowledge domains. Now-a-days, the different aspects of Indian knowledge system are being taught. The students of the institute are taught to know about Indian arts and cultures to enrich their cultural and traditional understanding. In Hindi and Chhattisgarhi, the different types of the features of Indian arts culture and traditions are portrayed. The students learn, in their own social vicinity, about their own cultural features. There are different value added courses run in the institution where the students are guided towards the directions where they know more about Indian art and culture. The institute takes care about promoting Indian knowledge system in all the possible ways and in all the relevant subject domains.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The outcome based education is the priority of the institution. All the departments have the detailed course outcomes as well as programme outcomes. The teaching learning processes aim at achieving the set outcomes. The set outcomes are treated as the guiding parameters to attain the educational outcomes. All the teachers of the different subjects prepare their lesson plans as per the determined outcomes. These outcomes direct the teachers plan not only teaching materials but also teaching methodologies. The said outcomes are properly shown on the notice boards of the departments.

The students are encouraged to know the course outcomes as well as programme outcomes. The teachers determine the course outcomes that are to be attained during the course is being completed.

The teachers meticulously decide the programme outcomes that students must achieve during they successfully complete the programme.

20.Distance education/online education:

The institute also uses online mode to do teaching learning processes. The teachers use online mode to teach students when there is any constraint to conduct offline classes. There are a different lessons prepared and uploaded on the online sites by the teachers so that students can avail the facility of online learning also in case of any need in the future. The teachers motivate students to utilize online services for extensive subject content references. The students of the institution take interest in utilizing online resources for their instructional enrichment. There are different online meetings and workshops organized in the institution time to time. The Principal or the heads of different committees attend the online meetings organized by the affiliating university or the offices of the higher governmental authorities. At times, the institute organizes various online workshops, guest lectures etc. The subject experts and facilitators of other institutions are invited to deliver their online addresses on different subjects that highly benefit the students of the institution. The teachers have made online groups of students of the different classes of the different subjects. The library department helps the students to gather more information through the online academic portals.

Extended Profile

1.Programme

1.1	363

Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**1904**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**502**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**663**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**30**

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	**31**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**28 CLASSROOMS AND 01-SEMINAR HALL**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**11.95514**
4.3 Total number of computers on campus for academic purposes	**57**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution observes the set instructions of the university. The institution chalks out the other plannings on the basis of the guidelines provided by the university as well as the higher education department, Govt. of Chhattisgarh.

The institution ensures effective curriculum delivery through a well-planned manner. The following are the steps and strategies: -

Teaching Strategies: -

Learning Targets-

All the subject teachers prepare teaching plans as well as lesson plans. Each subject is broken into the number of papers. These papers are again divided into Units. According to this distribution, the teaching is done. Every month the teacher prepares their proposed work. The daily work done is maintained in the teaching diary. The diary is evaluated by the HOD/ Principal.

Steps for Planning Learning Targets- The teachers plan the learning targets that make up the paper in the following basic steps:

(1) Target Behavior- This is the behavior that the students are expected to achieve before learning or mastering the target.

(2) Pre-requisite Skills- These are the basic skills that the students should have mastered before learning other more difficult skills.

(3) Instruction and Material Required- This refers to theinstructions and material required for teaching.

(4) Criteria of Success: This refers to the number of successful performances of a target skill required out of a number of fixed attempts before the target skill is considered to have been mastered by the students.

(5)Documentation- The documents are prepared by the concerned teachers.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute follows strictly the calendar issued by the University, and plans all its activities including the conduct of CIE. The institute prepares a calendar. Since, the session 2021-2022 was partially affected by the Covid-19 pandemic, so certain changes were applied in the conduction of CIE.

It includes the justified use of the ICT in all the steps of the Evaluation system as per the guidelines and rules of the government authorities. During the restriction period (Covid-19), the online evaluation system conducted the whole process of CIE. The calendar specifies all the evaluation schedules of the academic session.The academic calendar helps faculty members to plan their respective course delivery, academic and co-curricular activities.

Syllabus coverage for each CIE is decided well in advance.

Internal Assessment Tests (IAT), assignments, quizzes, and seminars are the parts of the CIEof students.There is a well defined process

for the conduct of CIE as per the calendar of events. The internal assessment test timetable prepared by the

examination committee is published to stakeholders, and tests/ examinations are conducted as per the schedule. Continuous evaluation and assessments are also done for laboratory course and project work. The evaluated assessment test answer sheets are showed to the students for the better understanding and in case of any grievance, it is served by the subject teachers. In case of further grievance, the case is resolved by the examination committee. The Principal monitors CIE minutely. The Principal, through the academic committee meetings, frequently reviews the evaluation process.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

03

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

99

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates cross-cutting issues relevant to the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum through organizing curricular and co-curricular activities. All the subject teachers have found out

the values incorporated in the different chapters of the different courses and programs. While the teachers facilitate the teaching learning process in the classroom teaching, they take care of the values incorporated inside. The detailed lists of all the significant values incorporated in the different chapters in the curriculum are available with the teachers and the students.The teachers and students are oriented about the duties, obligation and responsibilities through different meeting, workshops, webinars, and other co-curricular activities like N.S.S., Youth Red Cross, Blue Brigade Club, Eco-club and SVEEP etc.

The institution has changed the strategies and method of doing the integration activities, due to Covid-19.

Some of the steps taken are given below:

1. Gender Issues-Major gender issues are focused and addressed through the activities like Save girl child campaign, Essay and poster exhibitions etc.

2. Environment and Sustainability-

The N.S.S. and Eco club organizes various environment related programs including tree plantation, cleanliness campaign, plastic free drive, save bird campaign, poster competition,debate competition etc. The institute has taken initiatives in Swachch Bharat Abhiyan also.

3. Human Values and Professional Ethics-In 2021-2022, different activities have been done by the institute like campus sanitization, help in Vaccination Drive, Health and Hygiene awareness programs, free general health check-up camps, Constitution Day, Human right day, oath taking program etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

629

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	http://www.govtcccollegepatan.in/Content/2_2 3_FEEDBACK%202021-22%20Students,%20Teacher,% 20Alumini,%20Parents.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.govtcccollegepatan.in/Content/2_2 3_FEEDBACK%202021-22%20Students,%20Teacher,% 20Alumini,%20Parents.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1904

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

781

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution has a mechanism to assess the performance of the students. To assess the level of learning, the teachers judge the students on the basis of their participation and interaction during the classroom teaching. The teachers make the students' responses the basic of their academic performances. The institute adopts a process to identify the slow and advance learners among students. They are identified as per their performances in the unit tests and quarterly exams. The teachers observe that whether the students are easily understanding the subject contents or not. After the end of unit tests and quarterly examination, the different assessment methods are used to assess the performances of the students. Advanced learners are encouraged to refer advanced textbooks and academic journals for their advanced studies. The advance learners are encouraged to apply for different competitive examinations. They are motivated to participate in the seminar presentations, Poster presentations, quiz competitions, debates, etc.

Slow Learners:

Following activities are done by teachers for problem solving and enhancing academic experiences of the students:

1. Encouragement in NSS, YRC,Sports and academic activities.

2. Online lessons and PPTon the topics.

3. Organizing extra classes.

4. Sending notes and YouTube lectures.

5. Providing Unsolved papers, model answers, solving Unit test and Quarterly exam papers etc.

Advance Learners:

1. Distributing Advance notes

2. Preparing and PPT by students

3. Participative learning sessions.

4. Experimental learning sessions, Industrial Tour, educational tours

5. Questions papers Solving (High Order Thinking Skills)

6. Discussions

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1904	**30**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing learning experiences the faculty members have adopted many teaching methods and ways; for example, lecture method, interactive method, project and field work method, computer-added method, experiment method etc. When required, teachers use the board presentation methods, especially in mathematics, commerce, economics and languages. Teachers use power point presentations and Online sites during teaching learning processes.

Some Student Centric methods are given below:

1. Project Methods- In this method, students are allotted different project topics and under the guidance and supervision of the concerned teachers , they complete the projects.

2.Interactive Method- The faculty members make learning interactive with students by motivating students' participation in group discussion, subject quizzes, poem recitation, debate,and discussion on current affairs etc. Classroom discussions in various topics are also conducted.

3.ICT Enabled Teaching- The ICT enabled teaching includes facilities like- Wi-Fi enabled classrooms with LCD, Language Lab, Smart Classrooms etc. The institution adopts modern pedagogy to enhance teaching learning process.

4.Experiential Learning-Students do the socio-economic surveys in Sociology, fieldworks in the environment projects, observations and measurements in geography etc.

5.Student Seminars-The seminars are organized wherein the papers are presented by the students on contemporary topics to enrich their learning experience.

6.Group Learning Method- This method isadopted through online App based groups like WhatsApp. The students share their notes and study materials through this method.

7. Online Presentations- In this method, eachstudent has to solve the given problemson the board.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

During the period the offline classes were stopped, due to Covid-19, there was online teaching. Teachers used online technology to teach students. Teachers used the Apps like- Google Meet, Webex, Zoom etc. to teach online. Student also participated this ICT based teaching learning method. Some tests were done online. The use of ICT helps in teaching and learning. ICT helps teachers to interact with

students. The ICT based teaching learning is a tool for teaching and learning.

Learning Management System (LMS) and E-Learning Resources-

1. Information & Communications Technology (ICT) enabled teaching methodologies are being used by faculty members in classrooms.

2. The teachers of the institution helped in the teaching and learning processes of the other institutions also.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

30

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

199

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Transparency Initiatives at Institute Level:

There is a standard process of internal examination in the institute. According to the academic calendar, a student has to appear in four unit tests and two terminal examinations, out of all internal tests/examinations. The schedule of the internal examination is decided at the beginning of the session, in the form of academic calendar. According to the academic calendar, a teacher has to take unit test, which may be in the form of written test, black-board presentation, power-point presentation, quizzes on the subjects or by the other methods, which the subject teacher decides. The marks of unit test and quarterly examination are shown in the classrooms and each student can ask about their performance. They can observe their test answer sheets.

The record of obtained marks is written in the register. If there is any difference or discrepancy in their marks, it can immediately be corrected. The grievances of the students are served by the teachers or by the set mechanism. Teachers analyze the solution and method of solving the paper in the classrooms. Further, the test answer sheet of a student is allowed to interchange for observation with the other student, at the time of distribution of the answer sheets in the classrooms.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	http://www.govtcccollegepatan.in/newsData/Report252.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has a mechanism to deal with the internal examination related grievances. First of all, the institute tries that there should not be any grievance regarding internal examination. If so, the institute tries using mechanism. There are two types of internal examinations, first for the undergraduate programmes and another for the postgraduate programmes. In the undergraduate program, there are six internal examinations out of which four are unit tests and two are terminal exams. In the postgraduate programs, the internal examinations are based on project/ presentation and written tests, called internal examination. Similarly, in the postgraduate programs, there are 4/5 internal examinations on the basis of one paper each paper system.

(i) Internal Examination: During internal Examinations, if any

student finds discrepancy in any question, it is immediately corrected. If the marks obtained are not satisfactory, then the answer sheet is immediately rechecked at the time of the

distribution of answer sheets, in the classroom, among the students. Time table is rescheduled if there is any grievance in gaps between exam papers.

(ii) Theory Examination- The subject teacher immediately reports if there is any grievance in the question paper of any subject. The grievances regarding question paper include questions asked out of syllabus, typing errors, etc.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Students and teachers are well aware about the Programs and Courses as it is noted down in the classrooms. The syllabus is also uploaded in the website. The institute brochure mentions the list of programs running in the institute. The link addresses are also provided to see the syllabi of the programmes. Each and every programme offered by the institute is displayed on the website and admission booklet.

After completion of the admission process, the syllabi and

curricula are provided to the students. The concerned departments take initiative to clearly communicate the syllabus, timetable and curriculum of the particular programme or the particular course to the students. With reference to the curriculum and the syllabus, the programme and course outcomes are also discussed in the students' 'Induction Programme'. This would help the students to get a sense of the scope of concerned programme and the possibilities for further studies including research in the particular subject of the particular field. The syllabi are allocated to teachers who are in charge of monitoring programme and course outcomes through the conduct of Unit Tests, Quarterly examination, Model Examinations (Half Yearly examinations) Practical, Project, internal exams, seminar and other modes including field visits.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.govtcccollegepatan.in/newsData/Report254.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Programme Outcomes and Course Outcomes are evaluated by the institute. For this purpose, the institute collects data of students' learning outcomes in so many ways.

Following are the ways by which, the Program Outcomes, Course

Outcomes and Program Specific Outcomes are monitored:

1. Participation in Literacy and Knowledge based activities, for example- Quiz competition, Discussion competition, extempore competition etc.

2. The Online presentations organized by the Departments.

3. Seminar presentations and classroom group discussions by the students.

4. Participation in Regular unit test, Quarterly examination, Model exam, Surprise tests etc.

5. The University examination results are analyzed.

6. Students' involvement in curricular and extra-curricular activities.

7. Performance in practical classes.

8. Completion of assignments assigned in the different subjects.

9. Mathematical assignment completion.

10. Participation in Project work/Field work and PPT presentation by the PG students.

11. Online Student's feedback in the prescribed format.

11. The number of progression of students in next class or admission in other institute is also a proof of attainment of PO, PSO, CO successfully.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	http://www.govtcccollegepatan.in/newsData/Report255.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

661

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	http://www.govtcccollegepatan.in/newsData/D605.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.govtcccollegepatan.in/Content/9_23_2.7.1-Upload-SSS%20Analysis%202021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The laboratories are the best centers for the transfer of knowledge through technology based practicals. The spacious classrooms and smart-rooms are well established for the conduction of classroom/ internal seminars, workshops, Guest lectures, PPT presentations etc.

The institution is continuing the subscription from NDL (National Digital Library) and N-LIST annual subscription from 2020-21. It provides free of cost access to all the faculties by registering their respective e-mail ID's as user names and individual passwords are allotted for different online journals. Physical copies of many Journals are available in the library:The institute conducts free of cost entrepreneur ship- MSME trainingcamp in college.

Current Science (Indian Academy of Sciences)

Shodh Warta (Journal for Arts wing), etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	http://www.govtcccollegepatan.in/newsData/D595.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute organizes and participates in various extension activities with the double objectives of not only sensitizing students about variousocial issues but also contributing to the community by strengthening participation. Organizing such events creates awareness about the society and students feel their social responsibility. The institute has the registered units of NSS, Blue Brigade, Eco club and Youth Red Cross. These units take the social responsibility of the community.

Following events were organized:

1. Following the Covid-19 protocol and other Government rules regarding it, during the lockdown and even after it, our students went to the different villages and taught the school children and help them in their study. This activity is known as the Vidyadan Yojna.

2. Students alsohelped in the vaccination drive. They created awareness by campaign against Covid-19,and many health promotion activities like International Yoga Day.

3. TheBlue Brigade Volunteers take participation in the social awareness activities like- gender equality programmes, save girl child programme etc. They do survey for socio-economic knowledge of their own village community.

4. To complete the social responsibilities, the institute has done two MoUs.. First with Hospitaland anotherNagar Panchayat, Patan. The students serve in the Hospital and organize camp in the institute campus.

5. The students of the institute take part in Swachh Bharat Abhiyan, SVEEP- voter awareness programme, Plastic free campus, Tobacco free campus, Green and clean campus drives etc.

6. Under the village adoption program, the village, Demar (Patan), has been accepted to do social service.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	[View File](#)
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

339

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching and learning, for example- classrooms, laboratories, computing equipments etc.

The institute has its own campus in which there are four buildings.

These are listed below:

1. Main Old-Building- This building has two floors. The ground floor consists of Principal's room, IQAC room, office room, account section, NSS room, Examination control room, Girls' common room, and Geography Laboratory and in first floor, there are Physics laboratory, Chemistry laboratories, Commerce department, Political Science department and classrooms.

2. RUSA Block- This block is also of partial two floors. The Ground floor consists of English language lab and seven other big-size classrooms. Out of all the classrooms in this building in the ground floor two rooms are fitted with the ICT facilities. In the first floor, there are two big-size laboratories, namely Botany and Zoology laboratories. One verandah is also being used as the botany classroom.

3. Library Building- It has again two floors. The ground floor has a reading room, an office, a library keeping books and a room for keeping old books. In first floor, there are three rooms. Out of them, one is the PGDCA classroom-cum-computer laboratory. Another is the Seminar hall and the

third room is a music practice room.

4. Hostel Building- The hostel building has boundary wall. It is the girls' hostel. This has twenty bedded rooms with light, fan, furniture, toilets etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute has adequate facilities for cultural activities, sports, games (indoor, outdoor) andgymnasium etc. The institute organizes sports and games in its own campus.The details are as follows-

(A) Sports Facilities-

A number of players of the institute have played district, university, state and even national level games. It provides indoor games and outdoor games.

Some of the outdoor games facilities available in the institute are:

(i) Kabaddi (ii) Kho-Kho (iii) Handball (iv) Cricket (v) Badminton(vi) Table tennis.

Some of the indoor games facilities available in the institute are:

(i) Carrom board (ii) Chess (iii) Gymnasium.

The International Yoga Day is organized every year on 21st June.

(B) Cultural Activities-

The cultural activity was affected due to the Covid-19 disease (pandemic). To conduct cultural activities in the institute, there is a cultural committee. This committee organizes many cultural programs including literacy activities. Some interesting programmes done by the committee are debate, poem recitation, discussion, hair-

dressing, rangoli, painting, mehandi, quizzes, model and poster making, essay writing, slogan writing and drama preparation etc. There is a separate room for music practice. There are various music equipments in the institute.

The list of some of equipments and other materials in the Music room is as follows-

(i) Scale Changer harmonium (ii) Tabla (iii) Keyboard (iv) Conga drum (v) Twelve-Channel stranger (vi) Octapad (viii) Sikka mala (ix) Aiyanthi (x) Kadaa (xi) Kardhani (xii) Tabeej (xiii) Pahunchi (xiv) Shirts etc.

(C) Gymnasium- There is an indoor gymnasium. It has exercise equipments.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.govtcccollegepatan.in/Content/10_1_4.1.3-All%2012%20ICT%20tool%20projector.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.33741	

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The N-list membership is purchased for the Library. The listing of books are done according to following points.

1. Maintaining the Issue records of books.

2. Listing of books by authors' names.

3. Listing of books by publishers.

4. Listing of books by price.

5. Listing of books by subject-wise.

6. Listing of books Item-wise, i.e., UGC, Book-Bank, SC/ST

etc.

7. Receipt and Billing records are maintained.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

1.81043

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

30

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are different digital technological facilities available in the institute. There are 09 projectors in the institute.

The students of the institute access the computer lab. The old institute building and the library building are facilitated with the

Wi-Fi connectivity. There is open access of the Wi-Fi connectivity to all students and staff members. All

the departments of the institute are provided with the computer and other related accessories. Teaching staff member use the ICT facilities in classrooms and laboratories. The different educational sites are shown to the students with the help of digital devices. Teachers use online resources for the teaching and learning processes.

Most of the official works are done with the help of ICT facilities. The institute regularly maintains the IT facilities functioning. The following are some basic facilities for updating:

1. Computers are formatted on regular basis.

2. The operator of the institute does the formatting of computers.

3. Anti-virus software is regularly installed in the computer.

4. The Wi-Fi connectivity is available in Principal chamber, Office room, various departments including PGDCA, library and laboratories.

5. The CCTV cameras are installed at the various places in the institute.

5. The system of the institute website is maintained by a paid agency.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.govtcccollegepatan.in/Content/16_1_4.3.1-upload-%20frequently%20updates%20IT%202021-22.pdf

4.3.2 - Number of Computers

57

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Cleanliness Maintenance-

1. There are employees for cleanliness and its Maintenance.They clean classrooms,staffroom,seminar hall, laboratories verandas,Principal Chamber, office room, other rooms daily. A gardener looksafter the greenery. Toilets are cleaned daily.

2. Dustbins are kept in front of the classrooms, laboratories and other rooms.

3. There are cleanliness captains nominated by the NSS. They also take parts in the cleanliness awareness programmes held by the NSS.

4. Water purifiers are installed and are maintained regularly.

The details of Academic and Support facilities-

1. Projectors, Computers, CCTV cameras, Wi-Fi system and anti-virus CDs etc. are maintained by a responsible officer. There is an officer for this purpose, under whom the non-teaching staff and the computer operator operate these items.

2. If there is any mechanical or functional problem in above academic and support facilities, the concerned HoDwrites an application to the Principal for the taking just actions to solve the problem.

Maintenance of the Library and sports facilities-

1. To administer the library, a post of Librarian is sanctioned. An employee is appointed as book lifter. He keeps the maintenance of the library.

2. The sports staff as well as alumni of the institute help in games and sports activities, especially in ground preparation and organizing tournaments.

Infrastructure and Furniture Maintenance-

The building was constructed by the PWD.The PWD whitewashes and repairs it. There is arrangement of furniture as per the requirements. When required, the repairing work is also done.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.govtcccollegepatan.in/Content/13_1_4.4.2-Phycial%20Verification%202021-22.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1251

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	http://www.govtcccollegepatan.in/Content/7_2 2_5.1.3-(1,%202,%203,%204-Skills%20All)-ilov epdf_merged.pdf
Any additional information	[View File](#)
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

143

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

143

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

161

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

7

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

10

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Due to the Covid-19 pandemic, during the session

2021-22, the classes were organized through online mode as well as

offline mode. In those days, the activities of NSS, Blue Brigade club, Red Cross and other extra-curricular activities including Yoga, One day NSS camp under the village adoption program, door-to-door survey, vaccination awareness program, Plantation etc. were organized by following the Covid-19 Government rules. The Educational Calendar declared by the university is uploaded on the portal of the institute.

There were students' representations in many committees. The

IQAC, Library, Sports, NSS, Blue Brigade club etc. nominated

Students' representatives.

File Description	Documents
Paste link for additional information	http://www.govtcccollegepatan.in/newsData/D608.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered Alumni Association that contributes

significantly to the development of the institution. The aims of the association of the alumni are:

1. To get the student centric suggestions and required feedback from the alumni.

2. To get the suggestions for development of the institute and its activities.

3. To receive the help in execution of some activities such as examination invigilation duty, conduction of sports

events etc.

To add new members in this association, the alumni can register online through the institute website www.govtccinstitutepatan.in. Every year, the institute receives the feedbacks from Alumni. The institute analyzes the feedbacks in tabular form and keeps the views and suggestions of alumni. Important suggestions are discussed in the staff meeting, IQAC meeting, or in the JBS meeting. The suggestion and action taken report is then uploaded on the institute website.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective and is in tune with the vision and mission of the institute.

In the session 2021-22, due to the Covid-19 pandemic, some changes were done, as per the orders issued by the government authorities, in the management in this institute. The normal offline classes, yearly academic activities, curricular and co-curricular activities etc. were influenced. Institute followed corona guidelines completely satisfying all the related guidelines.

The empowered team of the institute involves Principal, the conveners of different committees, Teaching-staff, IQAC committee, non-teaching and supporting staff, student representatives, stakeholders, alumni and local management committee called 'Janbhagidari Samiti' (JBS). The Principal monitors the mechanism regarding administration and academic process. It also ensures proper functioning on the policies as per the rules and action-plans of the institute. There are many committees to execute the different plans and required activities of the institute. All the committees take their responsibility for the execution of the plans and activities, and successfully tackle these responsibilities in every academic session. The Principal continuously monitors all the curricular, co-curricular and extra-curricular activities of the institute. The perspective plans are implemented by the Principal with the finance committee headed by him/her self.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The success of an institute depends majorly on its effective leadership. The effective leadership motivates all the developmental activities as it is visible in various institutional practices such as decentralization and participative management. There are so many committees in the institute. The formation of various committees is an adequate example of participative management. The Principal of

the institute forms different committees in every session to plan and execute the various curricular, co-curricular and extra-curricular activities. All of these committees function in tune with the plans and policies of the department. It also functions in tune with its Vision, mission and objectives. All the committees work under the able guidance of the Principal. The Principal not only forms the committees but also monitors their functioning properly. The committees as per the government rules and guidelines. There are meetings organized to analyze the functioning and attainments of the committees. There are various committees and cells functioning in the institute, some of them are as follows:

IQAC Committee, NSS Committee, Admission Committee, Examination Committee, Purchase Committee etc. All these committees and cells plan and execute the activities in the line of the government guidelines and rules. These committees have the feedback system also.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/perspective plan is effectively deployed.

Strategic Plan and Deployment-

Teaching and Learning:

The teaching and learning plans were made as per the rules and guidelines issued by the government authorities. The teaching learning is done on the basis of the academic calendar, institutional plans, programme outcomes, course outcomes, teaching plans, lesson plans etc. The teachers prepare the lesson plans that are mentioned in their teaching diaries. The teaching diaries are submitted to the Principal through the heads of the departments twice in a month.

Faculty members are also encouraged to attend faculty

development programmes.

Community Engagement-

Following the Covid-19 pandemic protocols and rules, NSS volunteers participate in different community services, for example- Vidyadan Yojna and regular field works.

This year, the NSS of the institute adopted the village, Demar, for doing community services.

Red Cross Society- The Institute carries out regular activities under Red Cross Society. Some of them are blood checking, general health check up programme and hygiene awareness program.

Constructive Engagement-

There are various literature and cultural programmes conducted in the institute by the departments.

2. The institute organizes career guidance and counseling programs regularly.

3. Motivational lectures are organized for the students.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institute is a government institute. It follows all the

government rules. It is affiliated to HEMCHAND YADAV University, Durg. The Principal ensures that the orders, rules and guidelines received from the higher-authority are followed. The effectiveness of the institute to run the institution effectively depends on its committees. These committees are constituted by the Principal at the beginning of every academic session.

Some of the committees are as follows:

IQAC Committee, Admission committee, Discipline committee, Library committee etc.

The Principal is the head of the institute. She/He is

directly responsible for all the activities.

Policies of Governance regarding its stakeholders:

1. Department: The HoD's of the departments are responsible for coordinating all departmental academic programmes. Faculties are responsible for the academic and co-curricular activities of the students.

2. Functions of Various Bodies: The committees do works assigned to them.

3. Appointment and Service Rules: There are two types of appointment in the institute. First is the government recruitment and the other is by the Local Management Committee (Janbhagidari Samiti [JBS]).

4. Promotion: Promotion is according to government rules.

5. Grievance Redressal Mechanism: The institute has a grievance redressal mechanism.

6. Students: Students have their representatives in different committees.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	[View File](#)
Any additional information	[View File](#)
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching

and non-teaching staff. Following are the main existing effective welfare measures for nonteaching staff:

1. Rule of GPF/CPF/DPF benefits- for provident fund.

2. Rule of GIS benefits- for group insurance.

3. Medical leave and maternity leave, for eligible members.

4. Rule of E.L. [earn leave].

5. Advances for grocery.

6. Summer, winter and other gazette holidays.

7. Casual leave and optional leave.

8. Uniform to class-D employee.

9. Free internet and Wi-Fi facility for official purposes.

10. Combined tea-club with teaching staff.

11. Free reading materials.

Following are the main existing effective welfare measures for teaching staff:

1. Rule of GPF/CPF/DPF benefits- for provident fund.

2. Rule of GIS benefits – for group insurance.

3. Medical leave and maternity leave, for eligible members.

4. Rule of E.L. [earn leave].

5. Rule of medical reimbursement, as per government law.

6. Summer, winter and other gazette holidays.

7. Casual leave and optional leave rule.

8. Free internet and Wi-Fi facility for official purposes.

9. Text- books, reference-books, GK-books, magazines, journals and novels to maintain reading habits in teachers.

10. Faculty Developmental Programme facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There are two types of Performance based evaluation. The first is the 'PBAS [Performance Based Appraisal System]' and the second is the "Annual Confidential Report". The PBAS provides a feedback system for the teachers. It helps them in understanding the emerging needs of students. All teaching faculty members fill the prescribed format of the PBAS for self-appraisal.

The appraisal report is based on the annual performance of the employee on the basis of their academic, research and other extra-curricular activities. The PBAS System contains 4 main parts. Part-A: General Instruction, Part-B: Academic Performance, Part-C: Other Related Information [duly signed by the Principal], and Part-D: Comment on the self-assessment by the Higher-Education Department of Chhattisgarh Government.

Another type of evaluation is called the annual confidential report of the employee. It Is filled by all the teaching and non-teaching

employees. It generally has two parts. The first part is filled by the employee. The last part is the evaluation by the Principal. It is then sent to higher authority of the Higher Education Department of Chhattisgarh Government.

Their performance appraisal is done on the basis of merit and the feedback of students of the concerned classes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute conducts both internal and external financial audits regularly. The institute takes just and appropriate actions to get internal and external financial audits done regularly. These audits are done by appropriate and competent person/agency periodically in every financial year.

There are two types of audit are done in the institute- External Audit and Internal Audit.

External Audit:

External Audit is conducted by the following agency:

(I) Departmental Audit: This team is constituted by the Higher Education Department of the Government of Chhattisgarh.

(II)Accountant General Audit: This audit is done time to time.

(II) Chartered Accountant Audit:

The audit of the Self-finance Fund and Janbhagidari Fund is done by the Chartered Accountant.

Internal Audit:

The internal audit is done by a team of members of the institute. Every year, Principal constitutes this team having one member from

economics or from commerce. The cashier maintains the cashbook, receipt, bills and vouchers. It is checked by the internal team of auditors.

Mechanism for Settling Objections:

The institute has mechanism for settling objection made by the audit team. If any objection is made, the institute takes appropriate action to settle the objection as per the government rules.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

42.755

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

In every institute, the development is possible only by the mobilization of funds and the optimal utilization of resources. The Principal is the main and only authority to take just actions for both these purposes. There is a purchase committee constituted every year in the beginning of the session. It coordinates in purchasing process.

The institute receives funds in the different heads from Government, UGC, RUSA, non-government fee, Self-finance fee, Janbhagidari fee etc. In case of any requirement in the department, the head of the department puts forward the requisition to the Principal. The quotations for purchase are invited through the concerned department. The further proceedings are done by the purchase committee and the Principal as per the government rules. The other process of purchase is also done as per the government purchase rules. The Principal takes just action to ensure the optimal utilization of the resources of the institute. The Principal monitors that the resources of the institute are utilized maximally.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institute assures its quality through the IQAC. The aim of formation of the IQAC is to increase the academic developmental environment in the institute. In the session 2021-22, in the NAAC Cycle-2, the institute got 'C' grade.

The IQAC plays instrumental roles in the quality assurance mechanisms of the institute. Some of the quality assurance steps are as follows:

1. The IQAC initiates the activities that result in the overall development of the institute.

2. The analysis of the feedbacks received from the stakeholders is done, tabulated and uploaded on the website of the institute. On the basis of analysis of feedbacks, the follow up action is taken.

3. Demonstrations of the various proposed activities lending to quality improvement are done.

4. Action taken reports are published on the website.

5. Steps for the academic audit as per the guidelines are done.

6. The preparation of the annual quality assurance report (AQAR) is done yearly.

Academic Audit through the IQAC:

The institute has the mechanism for the academic audit. The IQAC collects the academic audit report of each department every year. The aim behind it is to increase and maintain the quality of education.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The internal quality assurance cell (IQAC) focuses on the improvement of quality of the institute. For this, the institute reviews its teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals through the IQAC set up as per norms and records the incremental improvement in various activities. Some of these steps are as follows:

1. Academic Review- There are three academic meetings organized in a session. The institute prepares the subject-wise institutional academic calendars. Teaching plans are prepared by the teachers. Structures and methodologies of operations as well as outcomes are discussed and planned. The result analysis is done meticulously. The IQAC takes just action for the result analysis and other formalities hereabout.

2. Teacher Appointed through Local Management Committee System: The institute takes just action to fill the vacant posts of teachers in the self-financed programmes through the Local Management Committee system.

3. Use of ICT in Teaching and Learning: The IQAC motivates the teachers to use the ICT in the teaching and learning processes. The teachers of the institute do so maximally.

Motivational lectures and guest lectures are also organized with the help of the ICT gazettes.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	[View File](#)
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institute is a co-ed institute. The institute maintains the

gender equity. The institute ensures that there is fair and impartial treatment with students of both the genders. The institute makes sure that the equality in treatment with students of both the genders is maintained. All the students get equal opportunities in all the activities of the institute. The institute is careful about maintaining and promoting the gender equity. Following are some measures of gender equity programs done by the institute:

1. Women Empowerment Cell-The institute has an anti-harassment cell. The aim of this cell is to promote a culture of respect and equality for female gender and also to monitor the treatment with women in the institute.
2. Internal Compliance Facility: The institute has an internal Compliance facility system. Any student of the institute may complain about any issue of discrimination.
3. Separate Girls' Common room: The institute has a common-room for girls.
4. Safety and Security Measures: The institute keeps the issue of safety and security of its students on the top of its priorities. There are many C.C.T.V. cameras installed in the institute that provide with the tight security vigilance.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There are different types of wastes disposed in the institute for which there is a proper system functioning. The following wastes are being disposed by the institute:

- **Solid Waste Management- The institute has a place on its campus where the solid wastes materials are disposed. It is to notice that in the state of Chhattisgarh keeping a particular place for dumping the solid waste is in its culture. Therefore every house has its own Solid waste management system. This system is called 'Ghurwa'. It is to be noticed that there is flagship program of the state government that comprises of the concept of solid waste management. Keeping this in view, the institute also manages its solid waste management system.**
- **Liquid Waste Management- The waste water is carried out through the pipeline. This system is made by the Public Welfare Department of the state government.**

Waste recycling system- There is no system of Waste recycling in the institute. However, there is rain water harvesting system in the institute.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**C. Any 2 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	<u>View File</u>

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage	**C. Any 2 of the above**

including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Tolerance and Harmony towards Cultural Diversities - The teachers and the other staff members of the institute along with the students of the institute celebrate different cultural programs in the institute. Some of such programs are as follows: the New Year Day, the Teachers' day, welcome and farewell programs and some other important days. There are some other types of activities like rally, oath taking, plantation drive, the Youth day and the NSS day held in the institute. All the staff members along with the students of the institute participate in many cultural and sports activities. It develops very good social understanding in the stakeholders of the institute.

Linguistic Diversities – The institute is located in the area where people use Hindi and Chhattisgarhi in communication. Many people use English also as the medium of English. The official works are mainly done in Hindi and English. Hindi, English and Chhattisgarhi are the parts of syllabi also. All the stakeholders of the institute respect and honor all the languages. There are different types of cultural programs done in different languages. The department of English also organizes different activities to enhance the language skills of English in the students of the institute.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute knows and cherishes the high values of democracy. The institute inculcates in its students and staff members the spirit of democracy and its values.

The institute organizes programs on the Constitution Day. The aim of the program is to create awareness about the constitutional obligations: Values, Rights, Duties and responsibilities of the citizens. On this occasion the lectures of Principal and the staff members are organized. Every year the Independence Day and the Republic Day are celebrated in the institute. To enhance awareness towards democracy and its values some special programs are organised. For example, the Voter awareness program, i.e., SVEEP is organized by the institute. Rally, Oath Taking, Competition and various other activities are organized. Students are motivated to take part in the voting in elections. They are also engaged in conducting of the elections like- Gram Panchayat, Nagar Panchayat and Nagar Nigam. They are also given duties like vote-counting.

There are different types of activities done in the institute that play very important roles in developing the democratic values in the students of the institute.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://www.govtcccollegepatan.in/Content/8_6_7.1.9-VALUES-25351_186_456.pdf
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code	**A. All of the above**

of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates national festivals, important days, Jayanti and festivals in a healthy environment. The Independence Day and the Republic Day are celebrated every year. The college celebrates all the national festivals. The Yuva Diwas and the NSS Day are also celebrated in the college in which students gather in a room and yell slogans, deliver lectures and sing songs. Some competitions are also held.

The students of the college celebrate the Teacher's Day. National Unity Day, and Gandhi Jayanti are also celebrated. The Martyr Day, Chandulal Chandrakar Jayanti, Ambedkar Jayanti, Human Right day, Constitution day, Mathematics day, Science day etc. are also celebrated.

There are many picnic educational spots near Patan. Some of these are Tolaghat, Jamrao and Tarrighat. The Bhoramdeo Sugar mill, The Bhoramdeo temple, energy park, Purkhauti Muktangan, Vidhan sabha Bhawan are also such spots. Another spot is Tarighat. Where the college and students go to visit as excursion tour.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The First Best Practice: "Vidyadaan Yojna" (Donation of Education)

The college students come from those villages and rural areas where there is the lack of school teachers. The school students cannot study all subjects in schools due to the lack of teachers or of the particular subject teachers. This was observed by the college and the college decided to launch the Vidyadaan Yojna for the students of the affected schools. The students select the school students to teach. After talking with the concerned schools, the students teach the school students in their leisure and in even those days when they do not go to college. Some of the students also teach on Sundays or on the other holidays. They teach them during the vacations also.

The second Best Practice: Health Awareness Programme

The institute has started a practice of creating awareness towards health in its stakeholders as well as the people of the area. The institute believes that a healthy mind lives in a healthy body. If all the people of a country are healthy, undoubtedly the country becomes a developed country. Keeping it in view, the institute organizes many activities that result in creating health awareness as targeted.

File Description	Documents
Best practices in the Institutional website	http://www.govtcccollegepatan.in/newsData/D610.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution aims at providing with the training to its students so that they can have balanced personality. The skill based courses and activities help students to get enabled to adjust with all the sorts of challenges they are going to face in the society. The institution run courses that develop entrepreneurial skills too along with the 21st century skills. While planning the skill based courses, the vision and the mission of the institution are kept into the consideration. The needs of the society are also considered well while planning the activities. All the dimensions of the personality of an individual is kept in the view while planning the activities and the courses. The students of the institution show interest and enthusiasm to pursue the courses. A Value Added Course (VAC) is properly planned by the concerned faculty. The syllabus is submitted to the IQAC. The IQAC calls a meeting of its members and studies the significance of the course on the basis of the syllabus, and approves it if it finds that the course is beneficial for the students. After the approval by the IQAC committee, the syllabus is sent to the SLQAC for further necessary actions. The said value added course is run on the basis of the set timetable. There are many other activities conducted for developing life skills in the students during different events, workshops and other occasions.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

1- Try to start new Programs in (a) M.A. English, (b) D.C.A. (c) B.Sc. (Mathematics and Geography) (d) B.C.A.

2- To increase the number of Value-Added Courses and apply it for all Departments.

3- Try to sanction the new posts of Assistant Professors, Lab Technician, Lab Assistant, and other non-teaching employee.

4-To organize the following workshops(a) Workshop on e-resources, (b)English communication skills, (c)Computer and other digital skills, (d)Quality enhancement, (e)IPR, (f)inter-relationship of

Kavya and Music, etc.

5-To organize the online/offline lectures of experts for enhancing Teaching-Learning activities.

6-To increase the number of seats for admissions in some programs as per the Demand ratio.

7-To enrich the extra-curricular activities by organizing programs on Cyber-crime, Women-empowerment, Self-defense Karate training, Traffic-rules, Gender-issue, Water conservations, Environment conservation, plantation, covid-vaccination camp and awareness, donation of free education etc.

8-To organize the co-curricular activities through group-discussion, competition exam, induction program, important days, inter and annual exam-preparation, PPT presentation, invited lectures , etc.

9-To organize Essay, Quiz, Poster, Speech, Slogan writing competition, etc. awareness programs etc. on co-curricular activities.

10-Enhancing infrastructure related issues.

11-Increasing facilities in the Girl's hostel.

14-Organizing programs, based on Rural art and entrepreneurship, e.g. Bamboo art ,Mushroom production training etc.

15-Publication of College magazine 'Mansi', Constitution of Departmental council, Conduction of Best Practices under the vision, mission and objective of the institution.